

Sevenoaks Citizens Advice Bureau
Buckhurst Lane
Sevenoaks
TN13 1HW
Tel: 01732 454443
Fax: 01732 463164



Sevenoaks Citizens Advice Bureau – Donation Form

Thank you for choosing to make a donation to Sevenoaks CAB. Please print this form, complete it , and return it with your donation to the manager at the address above. If you are a UK taxpayer we are able to benefit even more from your donation if you are able to complete the gift aid declaration shown below.

Your Name & Address

.....
.....
.....
.....
Postcode.....

Telephone No:
e_mail address.....

Type of Donation (please tick appropriate boxes)

- I/We enclose a donation of £ . to Sevenoaks CAB
 I/We would like to make a regular donation to Sevenoaks CAB. Please send me a Standing Order form.
 Please send me a receipt more information

Signed:..... Date:.....

Please make cheques payable to Sevenoaks CAB.

Gift Aid Declaration

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Name of Charity: Sevenoaks Citizens Advice Bureau
Charity no: 268133

Details of donor

Title.....Forename(s).....Surname.....
Address:
.....
.....Post Code.....

I am a UK taxpayer and I want the charity to treat as Gift Aid donations (*tick as appropriate*):
 all donations I make from the date of this declaration until I notify you otherwise
 all donations I have made since 6 April 2000, and all donations I make from the date of this declaration until I notify you otherwise.

Notes

1. You can cancel this declaration at any time by notifying the charity.
2. You must pay an amount of income tax and/or capital gains tax at least equal to the tax that the charity reclaims on your donations in the tax year (currently 28p for each £1 you give).
3. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the charity reclaims, you can cancel your declaration (see note 1).
4. If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax return.
5. If you are unsure whether your donations qualify for Gift Aid tax relief, ask the charity. Or ask your local tax office for leaflet IRI 13 Gift Aid.
6. Please notify the charity if you change your name or address.