

Independent Examiner's Report to the Members of the Management Committee of the Sevenoaks Citizens Advice Bureau

I report on the accounts of the Sevenoaks Citizens Advice Bureau for the year ended 31st March 2007, which are as set out on the previous pages.

Respective responsibilities of the Management Committee and examiner

As the members of the Management Committee you are responsible for the preparation of the accounts. The Management Committee consider that an audit is not required for this year (under section s43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- . examine the accounts (under section 43(3)(A) of the 1993 Act);
- . to follow the procedures laid down in the General Directions given by the Charity Commissioners (under s43(7)(b) of the 1993 Act); and,
- . to state whether particular matters have come to my attention.

Basis of independent examiners' report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as members of the Management Committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiners' statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- . to keep accounting records in accordance with s41 of the 1993 Act; and
- . to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 1993 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

R S HOLLAND FCA
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10 May 2007